

## Expression of interest to work as a Liaison Officer on the 2017 Aboriginal and Torres Strait Islander Elected Body election

### Personal Details

I, DECLARE THAT:

- I am an Aboriginal person or Torres Strait Islander; and
- I am at least 18 years old; and
- I am enrolled, or entitled to be enrolled, on the ACT electoral roll; and
- I am not a candidate in this election.

#### Entitlement to be on the ACT Electoral Roll:

You are eligible to be on the ACT electoral roll if you are:

- Are an Australian citizen; and
- Are 18 years or older; and
- Have lived at your ACT address for at least one month.

First Name:

Surname:

Residential address (must be in the ACT):

Email address:

Phone number:

Are you an ACT Government employee?

If yes, please include the Directorate and Branch  
you work for:

Signature:

Date:

### Role of the Liaison Officer

The primary role of the liaison officer is to decide whether or not, on the balance of probability, a person presenting to vote is an Aboriginal person or Torres Strait Islander. The liaison officer may ask any questions they believe on reasonable grounds are necessary to help them to decide.

The liaison officer should have sufficient knowledge of the Aboriginal and Torres Strait Islander community to be able to carry out the role. The liaison officer should be sufficiently confident in their decision making to, if necessary, challenge the eligibility of a person to vote.

For more information about this process or any other aspect of this election, please contact Elections ACT on (02) 6205 0033 or [www.elections.act.gov.au](http://www.elections.act.gov.au).

### Questions

If you have any questions about the role of the liaison officer or about this election, please contact:

Nikki Randall  
2017 ATSIEB Election Manager

Phone: 6205 5157  
Email: [nicole.randall@act.gov.au](mailto:nicole.randall@act.gov.au)

## Experience

Being a Liaison Officer requires you to have a good understanding of the local Aboriginal and Torres Strait Islander community. Briefly describe your experience.

Do you have any previous electoral experience? If yes, provide relevant information.

Describe your customer service experience:

What has attracted you to applying for this position?

## Working hours, locations and availability

You will be required to work at various times during the week of polling which starts on **Saturday 1 July 2017 and runs every day until Saturday 8 July 2017**. You may be requested to work weekends and after hours.

You will also be required to attend a compulsory 1 day training course between Monday 26 June and Friday 30 June 2017. You will be paid to attend the training course\*.

Polling will be conducted in various locations across Canberra and you will need to be able to travel to the location of the polling place for each allocated shift. A full list of polling places can be viewed at: [www.elections.act.gov.au](http://www.elections.act.gov.au)

**Please list the hours you are available to work on the on the following days:**

Sat 1 July	Sun 2 July	Mon 3 July	Tues 4 July	Wed 5 July	Thurs 6 July	Fri 7 July	Sat 8 July

**Are you available to attend the full day compulsory training (on a day yet to be confirmed) between Monday 26 and Friday 30 June 2017?**

YES / NO

## Remuneration

Liaison officers will be paid at Senior Election Casual rate of \$38.15 per hour\*. Overtime rates will apply and are outlined in the ***Electoral (Terms and conditions – temporary staff) Determination 2016***.

**\*Note: if you are an ACT Government employee, you will be remunerated through your regular salary. Hours worked outside of your normal working hours (i.e. overtime) will be paid at the Senior Election Casual Rate.**